# Request for Financial Support
(Research or Travel Mini-grant)
Center for Building Energy Research

## I. Applicant (check one category)
- [ ] Research expenses and/or minor equipment.  (Complete II.A)
- [ ] Travel expenses to a professional meeting.  (Complete II.B.)
  - [ ] Check if you will formally present results

**Name:**

**Department:**

**College:**

**Signature:**

- [ ] Check if you are a student
- **Major Professor:**
  
  (Type name and sign)

**Indicate how use of funds is related to your CBER activities/efforts.**

## II.A. Research

**Check one:**
- [ ] supplies
- [ ] equipment

**List requested item(s):**

**Location for use:**

**Describe briefly intended purpose:**

**Estimated Expenses:**

(�temize if applicable)

**Total:**

## II.B. Travel

**Conference Name:**

**Location:**

**Meeting Date:**

Begin Date: (MM/DD/YYYY)  
End Date: (MM/DD/YYYY)

**Number of days attending:**

- [ ] 1  
- [ ] 2  
- [ ] 3  
- [ ] 4  
- [ ] more

**If applicable, title of paper or poster to be presented:**

**Check one:**
- [ ] paper presentation
- [ ] presentation, only
- [ ] poster

**Are you the primary author?**

- [ ] yes  
- [ ] no

**Total:**

## III. Actions Taken

**Approved by:**

**Total Funds Provided:**

$________

*Funds must be expended by: ___________