

**Request for Financial Support  
(Research or Travel Mini-grant)  
Center for Building Energy Research**

**I. Applicant (check one category)**

A. <input type="checkbox"/> Research expenses and/or minor equipment. (Complete II.A)	
B. <input type="checkbox"/> Travel expenses to a professional meeting. (Complete II.B.)	<input type="checkbox"/> Check if you will formally present results
Name:	
Department:	
College:	
Signature:	
<input type="checkbox"/> Check if you are a student	Major Professor:
	(Type name and sign)
Indicate how use of funds is related to your CBER activities/efforts.	

**II.A. Research**

Check one: <input type="checkbox"/> supplies <input type="checkbox"/> equipment	List requested item(s):
Location for use:	
Describe briefly intended purpose:	
Estimated Expenses: (itemize if applicable)	
<b>Total:</b>	<b>\$</b>

**II.B. Travel**

Conference Name:		
Location:		
Meeting Date:	Begin Date: (MM/DD/YYYY)	End Date: (MM/DD/YYYY)
Number of days attending: <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> or more		
If applicable, title of paper or poster to be presented:	Check one: <input type="checkbox"/> paper presentation <input type="checkbox"/> presentation, only <input type="checkbox"/> poster	
Are you the primary author?	<input type="checkbox"/> yes <input type="checkbox"/> no	
<b>Total:</b>	<b>\$</b>	

**III. Actions Taken**

Approved by:		Total Funds Provided: \$ _____ Funds must be expended by: _____
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